



**QUESTIONS AND ANSWERS FOR THE CUSTOMIZED WORKFORCE STAFF TRAINING
PROCUREMENT
AUGUST 19, 2022**

Question 1: Is there an incumbent currently providing customized workforce staff training services?

Answer 1: Yes, we have a contract with a vendor

Question 2: If so, is there training content exclusive to C2Global? (does C2 Global own the training content?)

Answer 2: No, the training content is not exclusive to C2; however, it is customized to the workforce service industry. We do not own the training content.

Question 3: Can you please provide more details around what C2 Global envisions as part of the Project Management training topic?

Answer 3: It is incumbent on the vendor to describe their training for staff that work in a workforce service industry system.

Question 4: What is the not-to-exceed budget for Year 1 of the contract?

Answer 4: The budget will be determined based on what is determined affordable after the cost analysis is performed.

Question 5: If partnering with another organization (subcontractor), should each organization complete the attachments, or should it just be the lead organization?

Answer 5: Each subcontractor that will be providing a part of the proposed service should be described fully; however, the attachments will only need to be signed by the lead agency.

Question 6: Please share the number of locations (including individual offices within regions) and FTEs for each of your operations.

Answer 6: The number of staff in each region may vary based on budget. Generally, the number of staff in each region ranges from 30 to 200. Typically, vendors will provide training at only select locations within each region.

Question 7: Is there a specific credential you are seeking that is associated with resume writing and career development or are you open to options?

Answer 7: No

Question 8: Since we are in a time of high staff turnover, are you open to a proposal on how to make sure staff are up to date on the required training so everyone is up to speed as you onboard new staff?

Answer 8: Vendors may propose other services and should describe the services and cost.

Question 9: How many staff in each of the 10 regions will be trained?

Answer 9: The number of staff trained will be based on need and the type of training vendors propose.

Question 10: What is the average size class?

Answer 10: Vendors should propose their minimum and maximum class cohort requirements

Question 11: Will the entire 850 staff receive training?

Answer 11: The number of staff trained will be based on need and the type of training vendors propose.

Question 12: Which cities will be the site for the training?

Answer 12: Training may be requested at any location within C2 GPS service regions.

Question 13: Will the training also include leadership personnel?

Answer 13: Yes, leadership personnel are included as participants in the training.

Question 14: What are the job titles of the staff to be trained?

Answer 14: Job titles of staff trained will be dependent on need and proposed training.

Question 15: Is the training mandatory for the personnel that will be attending?

Answer 15: C2 GPS will assign staff to attend scheduled trainings.

Question 16: Will all personnel attending in a particular location receive the training at the same time?

Answer 16: The number of staff trained will be based on need and the type of training vendors propose.

Question 17: Will job titles determine who attends a particular training topic?

Answer 17: Training will be assigned by leadership based on need.

Question 18: Will all the topics be taught in one year? If not, how will they be phased?

Answer 18: Training activities will be based on need and the type of training vendors propose.

Question 19: Do you have a preference for the amount of time for each training session (i.e., 1 day, half day, a few hours)?

Answer 19: Duration proposed should be appropriate for the training topic.

Question 20: Can you describe more of the type of training that you want for Sales Training (applicable to industry)?

Answer 20: Sales training for Business Service staff or Customer Service staff. Training should focus on improving staff ability to sell services to partner employers from different industry sectors and to job seeker customers.

Question 21: If trainings are in-person and on-site, will C2PSs provide the training locations?

Answer 21: Yes, training locations will be provided

Question 22: Is the result in credential a requirement for the Resume Writing and Career Advising Training?

Answer 22: It is not a requirement.

Question 23: There are several credentialing organizations for Resume Writing and Career Advising Training. Does C2GPS have a preference for the credential organization?

Answer 23: No, vendor should propose and describe the credential.

Question 24: What are the earliest dates you expect to begin training?

Answer 24: Contract is projected to be in place for an October 1, 2022, start date.

Question 25: How often and how may trainings do you expect to occur monthly/yearly?

Answer 25: Training activities will be based on need and the type of training vendors propose.

Question 26: Who will determine what trainings are needed for each region/location?

Answer 26: Regional leadership.

Question 27: What is your budget for proposed services?

Answer 27: See Question and Answer #4

Question 28: Can our cost be all-inclusive including travel in our budget? (mileage, air, hotel, etc.).

Answer 28: See RFP Section 1.2 page 4: "Travel cost for in-person training will be reimbursed based on each applicable state's allowed rate." If travel costs are included in the proposed budget they should be listed separately

Question 29: Can we give an estimate for travel expenses in our budget? (mileages, air, hotel, etc.)

Answer 29: See Question and Answer #28

Question 30: When is payment expected after you render service? (i.e., net 30 days, net 21 days)

Answer 30: Net 30

Question 31: Can you attach a word file or downloadable file in which we can enter the text to our response?

Answer 31: [Yes, Word file has been posted to the website](#)

Question 32: Do you plan to select multiple vendors for the requested services?

Answer 32: [See page 3, Section 1.2 – C2 GPS reserves the right to contract with more than one vendor.](#)